

EDITAL

PUBLIC NOTICE FOR ONE RESEARCH SCHOLARSHIP

Reference: CITUR-COIMBRA_BI1

IPC/ i2A is now accepting applications to award 1 Research Scholarship (BI) promoted by CITUR-Polo Coimbra, under Project No. UIDB/04470/2020, funded by the Foundation for Science and Technology, under the following conditions:

1. SCIENTIFIC AREAS(S): Social Sciences

2. ADMISSION REQUIREMENTS

General requirements:

- a) Hold a bachelor's degree in Tourism and being enrolled, on the date of the scholarship contract, in a master's degree in Tourism.

Specific requirements:

- b) Adequacy from the candidate's training and experience to the objectives of the work to be carried out, namely:
 - experience with R&D activities and projects (national and international);
 - experience working with tourism-related organizations namely with regard to the planning, implementation and dissemination of research;
 - data collection, systematization and analysis, relating to tourism demand and supply;
 - development of data collection instruments, data treatment, and data analysis;
 - good knowledge of English language (oral and written);
 - good technical and scientific communication skills;
 - competences and motivation for teamwork;

Preferably, candidates should have driving licence and availability for travelling.

3. WORK PLAN

- Systematic research and review of literature;
- Identification, and collection of relevant information (secondary data);
- Organization of information in suitable databases.
- Elaboration of instruments for collecting primary data (survey, interview, focus groups, ...);
- Data collection and analysis (including reporting of results);
- Participation in meetings and scientific events;
- Elaboration/submission of scientific publications.

EDITAL

4. SCHOLARSHIP LENGTH

The scholarship is for 3 months, renewable up to a limit of 12 months, in case of approval of the extension of the end date of the project; on an exclusive basis, in accordance with the applicable regulations, beginning in September 2023.

5. SCIENTIFIC SUPERVISION AND PLACE OF WORK:

The work of the scholarship holders will take place at Instituto Politécnico de Viana do Castelo. The work will be carried out at the Escola Superior de Tecnologia e Gestão do Instituto Politécnico de Viana do Castelo. Due to the nature and territorial scope of the project, it may be necessary to travel and to work at the host institutions of other researchers that are part of the team. Work will be scientifically oriented by Professor Goretta Silva and Professor Cândida Silva.

6. MONTHLY MAINTENANCE ALLOWANCE:

930,98 euros, according to the table of scholarship amounts awarded by FCT to positions held in Portugal (https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM_2023.pdf). The payment will be made by bank transfer.

To this amount is added to the voluntary social insurance corresponding to the first tier, if the applicant so chooses to register, and a workplace accident insurance contract for personal accident insurance.

7. DEADLINE AND MANDATORY DOCUMENTS:

The competition is open for 10 working days, from 23 August to 5 September.

Applications must be formalised by sending an application letter addressed to the President of the Jury, stating the title and reference of the project, describing the motivation and professional objectives of the applicant, accompanied by the following documents:

- 1) Dated and signed Curriculum Vitae.
- 2) Proof of degree mentioning the final grade and the marks obtained in each curricular unit of the course.
- 3) Proof of enrolment in a study cycle leading to a master's degree, indicating the designation and ECTS already approved.
- 4) Updated document proving the professional situation, indicating the nature of the contract, duties, and average annual workload (if applicable), which may be replaced by a sworn statement if the applicant does not perform any professional activity or provide services
- 5) Other documents that the candidate considers relevant, as reference letters (optional, up to three letters). None of the previously referred documents can be submitted after the deadline presented in this scholarship notice.

Applications sent via e-mail or any other electronic means other than the one specified will not be accepted.

EDITAL

Applications must be formalised by sending an email from a valid and functional address to the following email address: bolsas.investig@ipc.pt, indicating the fellowship reference (mandatory) **CITUR-COIMBRA_BI1**. They will only be considered received with the counter-delivery of an email certifying proper receipt and respective submission by the end of the deadline set together with the other documents.

None of the documents referred to above, to be submitted in the application, can be submitted after the deadline set for this purpose in this opening notice.

Applications sent by any other means other than the specified one will not be accepted.

8. SELECTION OF APPLICATIONS:

Applications will be evaluated taking into account the selection criteria set out below and whose application will allow each candidate to be assigned a classification of 0 to 20 points. In the event of withdrawal by any of the selected scholarship holders, the second candidate on the ordered ranking list of candidates will be contacted automatically, and so on, sequentially, until exhaust the presented candidates with a score equal to or greater than 9.5 points. In the event of a tie for the first classifieds, an interview will be held with the top 3 classifieds.

Candidates may be excluded from the competition on the following grounds:

- a) For not possessing the mandatory requirements required in the competition notice (point 2.).
- b) Candidates who score less than 9.5 are considered excluded from the competition.

Jury for Selection:

The jury responsible for the selection process is composed by 5 PhD Professors, 3 effectives and 2 substitutes:

President – Professor Goretti Silva;

Effective – Professor Cândida Silva;

Effective – Professor Ricardo Melo;

Substitute – Professor Maria Carmen Pardo;

Substitute – Professor Eugénia Lima Deville.

9. ASSESSMENT CRITERIA:

The selection will be carried out through curricular analysis, and will focus on the candidate's merit, according to the following:

a) Curriculum Evaluation (CE)

a.1) Academic qualifications (university degree) (4 points – 20%);– A;

a.2) Experience of research work in the area – E (6 points – 30%);

a.3) Experience in writing and presenting academic and scientific papers at events and in scientific publications – C (4 points – 20%);

a.4) Relevant professional experience in the area – P (6 points – 30%);

EDITAL

with the final mark being $CE = [A*0,2 + E*0,3 + C*0,2 + P*0,3]$.

In the event of a tie among the first ranked candidates, an interview will be conducted, the classification of which will be expressed on a scale of 0 to 20 Points [100%], depending on the performance of the candidates in the following parameters:

- motivation for project objectives [30%],
- scientific communication skills [30%],
- oral expression in Portuguese [20%]
- fluency in English [20%].

10. PUBLICATION/NOTIFICATION OF RESULTS:

The results of the evaluation will be published, through an ordered list with the final classification obtained, posted on the Portal of the Instituto Politécnico de Viana do Castelo (<https://www.ipv.pt/ipv/servicos/recursos-humanos/procedimentos-concursais/>). All candidates will be notified, for the purposes of prior hearing of interested parties, by email.

11. LEGISLATION AND APPLICABLE REGULATION:

The fellowship award is based on 1) Law 40/2004 of August 18th (Scientific Research Grant Recipient Statute), amended and republished by Decree-Law 202/2012 of August 27th, updated by Decree-Law 233/2012, Law 12/2013 and Decree-Law 89/2013; 2) the FCT Regulation for Research Studentships and Fellowships in force (Regulation 950/2019 of December 16th), amended by Regulation 643/2021 of July 14th; 3) Order 5963/2020, published in the DR, 2nd series, of June 1st, concerning the IPC Research Fellowship Holder Regulation.

The fellowship contract and final reports model to be prepared by the fellow and the supervisor are those included in the annexes of the Scientific Research Grant Recipient Statute referred to above.

For further information please contact:

Professor Goretti Silva (goretti@estg.ipv.pt) or Professor Cândida Silva (candidasilva@esht.ipp.pt) indicating the reference of fellowship (mandatory): **CITUR-COIMBRA_BI1**.

Coimbra, 4 august 2023