

Under the Statute of the Teaching Staff Career of the Polytechnic Higher Education (Estatuto da Carreira do Pessoal Docente do Ensino Superior Politécnico, ECPDESP) and the IPC Tender Regulation of Contracting of Teachers (Regulamento de Concursos para Contratação de Professores do IPC, RCCPIPC), approved by Order No 9208/2010, published in the Official Gazette, 2nd series, No 104, of 28/05, it is hereby made public, by Order of 23/06/2025 of the Vice-President, at the time, Doctor Daniel Jorge Roque Martins Gomes, by the powers invested by Order no 6711/2023, published in the Official Gazette, 2nd series, No 119, of 21/06, that the invitation to the tender hereunder has been issued within 30 business days from the publication of this public notice in the Official Gazette, international competition based on qualifications for the recruitment of one position of Adjunct Professor for the subject area of Silviculture, aiming at a public employment legal relationship, celebrated as an employment contract of indefinite duration in public functions, provided for in the teaching staff statement of IPC.

This tender is a competition based on qualifications and is regulated by the provisions of the IPC Tender Regulation of Contracting of Teachers (RCCPIPC), approved by Order No 9208/2010, published in the Official Gazette, 2nd series, No 104, of 28/05, as well as by the Statute of the Teaching Staff Career of the Polytechnic Higher Education (ECPDESP).

1 – Tender reference: PRPD/14/2024

2 – Workplace: Coimbra Agriculture School

3 – Functions and remuneration:

The generic functions of polytechnic higher education teachers provided for in Article 2(A) of the ECPDESP, with the rank functions set out in Article 3(4) of the ECPDESP. The rank of Adjunct Professor corresponds to the remuneration provided for in the table attached to Executive Order No 408/89, of 18 November, as amended.

4 – Period of validity of the tender:

The tender shall be valid for the position put for tender, and shall cease with the occupation of the position set out in the publicised notice or when the same cannot be fully occupied, due to the absence or insufficient number of applicants, as well as in the cases referred to in Article 31(2) of the RCCPIPC.

5 – Admission requirements: 5.1 – General requirements: to meet, until the expiry of the deadline for the submission of applications, the admission requirements provided for in Article 17(1) of the General Employment Law in Public Functions (Lei Geral do Trabalho em Funções Públicas, LTFP), namely:

- (a) Portuguese nationality, when not exempted by the Constitution, by international convention or special law;
- (b) 18 years old;
- (c) No disqualification from the practice of public functions or no prohibition of the practice of those which the applicant proposes to perform;
- (d) Physical strength and psychic profile indispensable for the performance of the relevant duties;
- (e) Compliance with mandatory vaccination laws.

5.2 – Candidates must master the Portuguese language (spoken and written) at a level that allows the assignment of teaching service, without any communication limitations in this language.

5.3 – Special requirements: to hold, until the end of the deadline set for the submission of applications, the degree of doctor or the title of specialist in the disciplinary area or area related to that for which the competition is open.

Applicants with foreign qualifications shall prove the recognition of the doctoral degree in accordance with the applicable legislation.

6 – Submission of Application:

6.1 - The applicants shall access and register on the website https://www.ipc.pt/bupc/concursos/form/concursos_docentes to submit the application, selecting the procedure they wish to apply for.

The application submission is done exclusively in digital form, in portable document format (PDF), except for documents with planned submission in other digital formats.

The application is submitted by filling in the sections available at the electronic address mentioned above.

If the application contains a classified document which reveals a commercial or industrial secret, or secrecy concerning literary, artistic or scientific property, when formalising the application, the applicant shall expressly indicate such a reservation, otherwise, the work in question will be freely accessible by any of the other applicants in the course of the procedure consultation.

6.2 Deliverables:

- a) Request for admission to the tender, addressed to the President of the Polytechnic Institute of Coimbra, containing: full name, date and place of birth, identity card/citizen card, number or foreign civil identification document (EU)/passport, residence, telephone number, e-mail address, reference to the relevant tender, with an express indication of the public notice and reference to

the Official Gazette in which it was published, reference of the tender shown in point 1 of this public notice, as well as a list of the documents accompanying the request.

- b) Detailed, dated and signed curriculum vitae;
- c) Duly completed application form, specifically designed for this tender (available at <https://www.ipc.pt/ipc/sobre/rh/a-decorrer-pessoal-docente>), including score grid, and also delivered in Excel format (xls or xlsx) and portable document format (pdf);
- d) Sworn statement declaring compliance with the requirements for the establishment of a public employment relationship as set out in point 5.1;
- e) Sworn statement declaring that all information and documentation included in the application is authentic, without prejudice to the actual proof, when requested;
- f) Qualification certificates;
- g) All works mentioned in the curriculum vitae, in PDF or ZIP format.

6.3 – When submitting the application, the candidate must provide the information strictly necessary for this purpose, under the terms of this public notice, and must hide personal information that may exist in the documentation delivered, otherwise these information may be freely accessed by any of the other candidates.

6.4 – *The curriculum vitae* shall contain:

- a) Preamble containing the academic degrees and corresponding grade, professional category and, where applicable, the position currently held;
- b) Detailed and contextualized description of the curricular elements, organized according to the scoring grid, as per annex 1, in order to allow a better appreciation of the data presented in the form referred to in subparagraph c) of point 6.2 of this notice.

6.5 – All application documents indicated in point 6.2 shall be submitted in Portuguese or English.

6.6 – Failure to submit the supporting documents for the curriculum presented by the applicant implies not to validate the elements that should be proven, unless the jury chooses to use the option provided for in Article 26 of the RCCPIP.

6.7 - Applications that are not properly submitted or that do not fulfil the formal criteria for admission to the tender shall not be admitted in accordance with the terms laid down in the current legislation and in this public notice. The submission of any required documentation beyond the expiry of the relevant period also determines the rejection of the admission to the tender.

6.8 – No applications submitted by post or electronic mail shall be accepted.

7– Public hearings:

7.1 - If the jury considers it necessary to promote public hearings focusing on the curriculum vitae of the applicants, they shall be held in the first meeting of the jury. The dates of the public hearings shall be published at the institutional website and the eligible applicants shall be notified, under Article 9 of the RCCPIPC.

8 – Criteria, method of evaluation, methodology of classification and ranking of applicants:

8.1 – The assessment of the applications shall be performed in accordance with Article 25 of the RCCPIPC;

8.2 - The weighting to be assigned to the assessment parameters as well as to the selection criteria and ranking criteria is laid down in Annex I of this public notice.

8.3 – The grade shall be expressed on a scale of 0 to 100 points; applicants with a grade below 50 points shall not be approved and applicants with a grade of 50 points or more shall be approved.

8.4 - In the case of a tie, the following tiebreaker criteria shall be considered:

- a) Have more teaching experience in the field of Silviculture;
- b) Have more experience in scientific activities in the field of Silviculture;
- c) Have more years of professional experience in the field of Silviculture.

9 – Notification of the applicants:

9.1 - The notification of the applicants is made in accordance with Article 9 of the RCCPIPC;

9.2 - The lists of non-approved applicants, the ranked list of approved applicants based on absolute merit and the act of approval shall be communicated to the applicants in accordance with Articles 29 and 30 of the RCCPIPC.

9.3. The full procedure of the tender may be consulted by the applicants, subject to prior scheduling during opening hours, from 9 a.m. to 5 p.m. at the Polytechnic Institute of Coimbra (Instituto Politécnico de Coimbra, Rua da Misericórdia, Lagar dos Cortiços - S. Martinho do Bispo, 3045-093 Coimbra).

10 – Composition of the jury:

President: Cândida Maria dos Santos Pereira Malça, President of the Polytechnic Institute of Coimbra

Full Members:

Cristina Maria Martins Alegria, Coordinating Professor at the Polytechnic Institute of Castelo Branco

José Tadeu Marques Aranha, Full Professor at the University of Trás-os-Montes and Alto Douro

João Carlos Azevedo, Coordinating Professor at the Polytechnic Institute of Bragança

Joaquim Manuel Sande da Silva, Principal Coordinating Professor at the Polytechnic Institute of Coimbra

Maria Beatriz Machado Fidalgo, Coordinating Professor at the Polytechnic Institute of Coimbra

Alternate Members:

Manuela Branco, Associate Professor with Tenure at the University of Lisbon

Teresa de Jesus Fidalgo Fonseca, Associate Professor with Tenure at the University of Trás-os-Montes and Alto Douro

The Vice-President of the Polytechnic Institute of Coimbra, Cristina Isabel Cabral Galhano

ANNEX I

1 - TECHNICAL-SCIENTIFIC COMPONENT (Weighting 60%)

Dimension	Items	Unit	Score
I. Academic training and other training MAX 40 POINTS	A. Academic degrees and titles		
	Doctoral degree (PhD)		
	C1 - In the field of the Tender	degree	20
	C2 - In another related area	degree	10
	ii) Specialist title (DL no. 206/2009 of August 31)		
	C3 - In the field of the Tender	title	8
	C4 - In another related area	title	4
	iv) Master's degree (MSc)		
	C - In the field of the Tender	degree	6
	C6 - In another related area	degree	3
	(v) Pre-Bologna Bachelor's Degree (BSc)		
	C7 - In the field of the Tender	degree	12
	C8 - In another related area	degree	6
	vi) Post-Bologna Bachelor's Degree (BSc)		
	C9 - In the field of the Tender	degree	6
	C10 - In other related areas	degree	3
	vii) Other higher education qualifications		
	C11 - Postgraduate degree in the field of the Tender (with 60 or more ECTS credits)	course	4
C12 - Postgraduate studies in related area (with 60 or more ECTS credits)	course	2	
B. Other training programs accredited by a public institution in the field of the Tender (Max. 5 points)			
C13 i) Technical and scientific training lasting 35 hours or more	course	1	
C14 ii) Technical and scientific training lasting less than 35 hours	course	0,3	
	C. Technical and scientific publications		
	a) In scientific journals		
C15 i) Article in a scientific journal indexed in ISI and/or Scopus in the last 10 years	article	2	
C16 ii) Article in another scientific journal (with peer review) in the last 10 years	article	0,5	
	b) In book form (in the last 10 years; Max 5 points)		
C17 i) Author/co-author of a complete work/edited book	book	2	
C18 II) Author/co-author of a chapter in an edited work/book	chapter	0,5	
	c) Publication of an article in the proceedings of a scientific meeting (in the last 10 years)		
C19 i) Article in proceedings of an international scientific meeting	article	0,5	
C20 ii) Article in proceedings of a national scientific meeting	article	0,2	

II. Technical and Scientific Production (with relevance in the field of the Tender) MAX 30 POINTS		d) Publication of an abstract in the proceedings of a scientific meeting (in the last 10 years)		
	C21	i) Abstract in a book from an international/national scientific meeting	summary	0,1
		e) Review of scientific articles (in the last 10 years)		
	C22	i) ISI journals (listed/cited in Scopus or Web of Knowledge)	article	0,3
	C23	ii) Other magazines	article	0,2
	C24	f) Editor or co-editor of a multi-author technical scientific work	article	1.5
III. Participation in scientific projects evaluated in competitive competitions. (with relevance in the field of the Tender) MAX 15 POINTS	C25	a) Scientific coordination of international R&D projects	project	5
	C26	b) Scientific coordination of national R&D projects	project	4
	C27	c) Collaborator on national/international R&D project	project	2
	C28	d) Supervision or co-supervision of doctoral thesis (completed)	thesis	3
	C29	e) Doctoral thesis examiner	thesis/proof	1
IV. Recognition of merit/distinctions (with relevance in the field of the Tender) MAX 5 points	C30	a) Merit scholarships	bag	2
	C31	b) International awards or distinctions (individual)	award	1
V. Event Organization technical-scientific (with relevance in the field of the Tender) MAX 5 POINTS		a) Organization of technical and scientific events		
	C32	i) International technical-scientific event	event	1,5
	C33	ii) National technical-scientific event	event	1
		b) Participation in scientific committees		
	C34	i) International technical-scientific event	event	0,5
	C35	ii) National technical-scientific event	event	0,3
VI. Professional Experience (with relevance in the field of the Tender) MAX 5 POINTS	C36	Proven professional experience	year	1
2- Pedagogical Component (Weighting 30%)				
Dimension		Items	Unit	Score

I - Professional Teaching Experience, (with relevance in the field of the Tender) MAX 60 POINTS	P1	a) Teaching experience in higher education	by ETI teaching (12 hours per semester)	1,5
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II - Internship Guidelines and Arguments (with relevance in the field of the Tender) MAX 20 POINTS		a) Supervision or co-supervision of internships/final year projects at a higher education institution.		
	P2	i) in master's degree courses	Internship completed.	0,6
	P3	ii) in undergraduate courses	Internship completed.	0,4
	P4	iii) in higher professional technical courses	Internship completed.	0,2
		b) Thesis/internship/final project examiner at a higher education institution.		
	P5	i) in master's degree courses	jury	0,2
	P6	ii) in undergraduate courses	jury	0,15
	P7	iii) in higher education professional technical courses	jury	0,1

III - Other activities of a pedagogical nature (with relevance in the field of the Tender) MAX 20 POINTS	P8	a) Teaching training courses	Course of 10 hours or more	1
	P9	b) Professional certification of a pedagogical nature	certificate	1,5
	P10	c) Creation of or responsibility for the management of teaching support structures (laboratories)	laboratory	1
	P11	d) Publications of an educational nature with ISBN	publication	1

3 - OTHER RELEVANT ACTIVITIES (Weighting 10%)

Dimension		Items	Unit	Score
I- Consulting activities in the field of the Tender MAX 40 POINTS	OA1	a) Person in charge/leader of projects/works	work/project	2
	OA2	b) Team member/co-author of works/projects	work/project	1
	OA3	c) Preparation of reports	opinion	0,5

II - Participation in promotional activities MAX 20 POINTS	OA4	a) Participation in technical, scientific, or institutional outreach activities in the field of the Tender	action	0,5
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		a) Participation in accreditation, evaluation and audit processes		
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III - Participation in committees, groups of work and other actions of a professional nature (with relevance in the field of the Tender) MAX 40 POINTS	OA5	i) Member of a team involved in the accreditation or self-assessment process of a course in higher education.	By process	2
	OA6	ii) Participation in audits in the scientific area of the Tender	By process	1
	OA7	b) Organization of open courses/continuing education courses/other non-degree courses	course	1
	OA8	c) Registered standards or patents	standard/patent	2
		d) Professional certifications		
	OA9	i) by an international entity	certification	3
	OA10	ii) by national entity	certification	1,5
		e) Participation in Research Units		
	OA11	i) Scientific Coordinator of the Research Unit	full year	10
	OA12	ii) Member of the Executive Committee of a research unit, not cumulative with member points.	full year	4
	OA13	iii) Full member of a research unit	full year	2
	OA14	iv) Non-tenured member of a research unit (master's degree) or collaborator (doctoral degree)	full year	1